



APPLICATION FOR
**COMMERCIAL
 EXHIBITOR
 INDOOR SPACE**

OFFICE USE ONLY	
Date Received	_____
Check Number	_____
Date	_____
Amount	_____

10'x10' Indoor Space with 110v Electricity \$225.00 - Before April 1, 2017 / After April 1, 2017 - \$250.00

List Products to be sold: _____

Company Name (as it will appear in advertising) _____

Contact Person(s) _____

E-Mail _____

Address _____

City _____ State _____ Zip _____

Telephone: Home _____ Work _____ Cell _____

Booth Rental Fee\$ _____

8' Table - \$25.00 ea.....\$ _____

Chairs - \$5.00 ea.\$ _____

Supply Truck or Trailer Parking \$35.00\$ _____

RV Site - Water, Electricity \$125.00\$ _____ (Limited Space)

Reserved Parking Space (Red Lot) - \$30.00\$ _____ (Limited Space)

General Week Parking Pass - \$20.00\$ _____

TOTAL ENCLOSED\$ _____

Please Note:
Every vehicle requires a parking pass.

Contract does not come with a parking pass.

To ensure a space **ALL CONTRACTS ARE DUE BY APRIL 1, 2017.**

Late entries will be accepted upon space available.



Please fill out the enclosed ST19 Form and return it with your Certificate of Liability Insurance, Contract and payment.

I HAVE READ THE EXHIBITOR'S MANUAL & UNDERSTAND ALL RULES & REGULATIONS & WILL ABIDE BY ALL.

Exhibitor's Signature _____ Date _____

Rice County Fair Manager _____ Date _____

Please return this contract along with your check, payable to the **Rice County Fair** to:
Rice County Fair, Attn: John Dvorak, PO Box 393, Faribault, MN 55021

ANY QUESTIONS, PLEASE CALL JOHN DVORAK AT (952) 594-4599

Please read terms on reverse side and initial. Thank you.

Terms and Conditions for COMMERCIAL INDOOR EXHIBITOR

INDOOR COMMERCIAL BUILDING DISPLAY HOURS _____

Tuesday: 5 pm – 10 pm
Wednesday: 11 am – 10 pm
Thursday: 10 am – 10 pm
(This is our Daycare & Senior Citizen Day)
Friday & Saturday: 11 am – 10 pm
Sunday: 11 am – 6 pm

Exhibitor Set-up Days & Times

Monday, July 17, 2017: 9 am – 5 pm
Tuesday, July 18, 2017: 8 am – 4 pm

Exhibits must be operational by 5:00 pm Tuesday.

*Move out / Tear down / Dismantling
of your assigned area to begin after 6 pm Sunday.*

DO NOT START PRIOR TO 6 pm

Buildings will open 10 minutes before display hours for booth preparation. Please call the fair office to request an earlier opening.

** Space Rental Applications Must Be Received by April 1, 2017 to Reserve Past Spot.*

CANCELLATION REFUND POLICY: Should an Exhibitor find they are unable to participate in the event, a cancellation of contract and request for refund must be made in writing. No refund will be made without written request. All requests must be postmarked no later than June 15, 2017.

ALL VEHICLES ENTERING GROUNDS MUST HAVE A PARKING PASS OR PAY FOR PARKING DAILY. Parking passes can be purchased at time of contract signing or at the Fair Office. Exhibitors are responsible for ensuring that their workers' vehicles have a parking pass and that parking passes are properly displayed.

ALL SUPPLY TRUCKS WILL BE PARKING IN THEIR DESIGNATED AREA ONLY.

ELECTRICAL INSPECTIONS: The Minnesota Board of Electricity will be inspecting all electrical equipment. The Rice County Agricultural Society Board of Directors supports the policy of providing electrical service in a safe and efficient manner. Any repairs on exhibitor's equipment will be at the exhibitor's cost. Exhibitors with problems must show proof of problem rectified.

BLACKTOP: No stakes allowed in any blacktop without prior permission from Fair Manager. If allowed, vendor is responsible for repairing with black top patch.

GREASE: No grease shall be dumped in any dumpster or trash can, or down any drain on the grounds. A grease dumpster is available next to the white restroom building. All vendors are responsible for disposal of their own grease. **There is a \$1,000.00 FINE FOR DUMPING GREASE DOWN DRAINS OR ON THE GROUNDS.**

SANITATION: Please clean your area before you close at night to be ready for the morning garbage pick-up. We thank you for keeping your area clean and litter free during fair hours.

SECURITY: The Exhibitor accepts full responsibility for all liabilities for damages to persons and/or property arising out of his/her use and/or occupancy of fair property. The Rice County Agricultural Society will not be responsible for any loss by theft, fire, accident or act of God. There will be security people at various places and times throughout the run of the fair until 5a.m. However, they are unable to watch over individual exhibits. It is recommended that exhibits never be left unattended during the hours the event is open to the public. The Rice County Agricultural Society will not be responsible for any item(s) lost, damaged or stolen before, during or after regular fair hours.

FREIGHT DELIVERY: All deliveries should be made before 11 am Tuesday, Wednesday, Friday – Sunday and 10 am on Thursday. Vehicles are not permitted on the midway after 11 am Tuesday, Wednesday, Friday – Sunday nor 10 am on Thursday.

INSURANCE: All Exhibitors must provide a Certificate of Insurance listing the Rice County Agricultural Society as "Additional Insured".

SALES TAX FORMS: Exhibitors are responsible for collection of sales tax. All Exhibitors must fill out a ST19 – "Operator Certificate of Compliance" form, be sure to fill in your State ID Tax number, and return it with all other contracts and fees. ST19's are enclosed with your contract.

****It is the Exhibitor's responsibility to read and comply with the provisions and rules of the Rice County Fair Space Contract and the Exhibitor's Manual. It is also the Exhibitor's responsibility to inform all of their personnel associated with their rental space about the fair rules and regulations. A copy of this manual should be kept in the rented space at all times.**

I have read and agree to the above terms set forth by the Rice County Agricultural Society. _____ Initial

Operator Certificate of Compliance

Read the information on the back before completing this certificate. Person selling at event: Complete this certificate and give it to the operator/organizer of the event. Operator/organizer of event: Keep this certificate for your records.

Do not send this form to the Department of Revenue.

Print or type

Name of business selling or exhibiting at event	Minnesota tax ID number
Seller's complete address	City
	State
	Zip code
Name of person or group organizing event	
Name and location of event	
Date(s) of event	

Merchandise sold

Describe the type of merchandise you plan to sell.

Sales tax exemption information

Complete this section if you are not required to have a Minnesota tax ID number.

- I am selling only nontaxable items.
- I am not making any sales at the event.
- I participate in a direct selling plan, selling for _____ (*name of company*), and the home office or top distributor has a Minnesota tax ID number and remits the sales tax on my behalf.
- This is a nonprofit organization that meets the exemption requirements described below:
 - _____ Candy sold for fundraising purposes by a nonprofit organization that provides educational and social activities for young people primarily aged 18 and under (*MS 297A.70, subd. 13[a][4]*).
 - _____ Youth or senior citizen group with fundraising receipts of \$10,000 or less per year (*MS 297A.70, subd. 13[b][1]*).
 - _____ A nonprofit organization that meets all the criteria set forth in MS 297A.70, subd. 14

Sign here

I declare that the information on this certificate is true and correct to the best of my knowledge and belief and that I am authorized to sign this form.

Signature of seller	Print name here
Date	Daytime phone ()

PENALTY — Operators who do not have Form ST19 or a similar written document from sellers can be fined a penalty of \$100 for each seller that is not in compliance for each day of the selling event.