



APPLICATION FOR
**COMMERCIAL
 EXHIBITOR**
INDOOR SPACE

OFFICE USE ONLY	
Date Received _____	
Check Number _____	
Date _____	
Amount _____	

10'x10' Indoor Space with 110v Electricity \$225.00 - Before April 1, 2018 / After April 1, 2018 - \$250.00

List Products to be sold: _____

Company Name (as it will appear in advertising) _____

Contact Person(s) _____

E-Mail _____

Address _____

City _____ State _____ Zip _____

Telephone: Home _____ Work _____ Cell _____

Booth Rental Fee\$ _____

8' Table - \$25.00 ea.....\$ _____

Chairs - \$5.00 ea.\$ _____

Supply Truck or Trailer Parking \$35.00\$ _____

RV Site - Water, Electricity \$125.00\$ _____ *(Limited Space)*

Reserved Parking Space (Red Lot) - \$30.00\$ _____ *(Limited Space)*

General Week Parking Pass - \$20.00\$ _____

TOTAL ENCLOSED\$ _____

Please Note:
*Every vehicle requires
 a parking pass.*

*Contract does not come
 with a parking pass.*



To ensure a space ALL CONTRACTS ARE DUE BY APRIL 1, 2018.

Late entries will be accepted upon space available.

Please fill out the enclosed ST19 Form and return it with your Certificate of Liability Insurance, Contract and payment.

I HAVE READ THE EXHIBITOR'S MANUAL & UNDERSTAND ALL RULES & REGULATIONS & WILL ABIDE BY ALL.

Exhibitor's Signature _____ Date _____

Rice County Fair Manager _____ Date _____

Please return this contract along with your check, payable to the **Rice County Fair** to
Rice County Fair, Attn: Indoor Exhibits, PO Box 393, Faribault, MN 55021

ANY QUESTIONS PLEASE CALL Tammy Schaeffer at (507) 412-1992 or the Fair Office at (507) 332-2470

Please read terms on reverse side and initial. Thank you.

Terms and Conditions for COMMERCIAL INDOOR EXHIBITOR

INDOOR COMMERCIAL BUILDING DISPLAY HOURS _____

Tuesday: 5 pm – 10 pm
Wednesday: 11 am – 10 pm
Thursday: 10 am – 10 pm
(This is our Daycare & Senior Citizen Day)
Friday & Saturday: 11 am – 10 pm
Sunday: 11 am – 6 pm

Exhibitor Set-up Days & Times

Monday, July 16, 2018: 9 am – 5 pm
Tuesday, July 17, 2018: 8 am – 4 pm

Exhibits must be operational by 5:00 pm Tuesday.

***All vendors will
abide by their
assigned spaces.***

**Move out / Tear down / Dismantling
of your assigned area to begin after 6 pm Sunday.
DO NOT START PRIOR TO 6 pm**

Buildings will open 10 minutes before display hours for booth preparation. Please call the fair office to request an earlier opening.

**** Space Rental Applications Must Be Received by April 1, 2018 to Reserve Past Spot.***

CANCELLATION REFUND POLICY: Should an Exhibitor find they are unable to participate in the event, a cancellation of contract and request for refund must be made in writing. No refund will be made without written request. All requests must be postmarked no later than June 15, 2018.

ALL VEHICLES ENTERING GROUNDS MUST HAVE A PARKING PASS OR PAY FOR PARKING DAILY. Parking passes can be purchased at time of contract signing or at the Fair Office. Exhibitors are responsible for ensuring that their workers' vehicles have a parking pass and that parking passes are properly displayed.

ALL SUPPLY TRUCKS WILL BE PARKING IN THEIR DESIGNATED AREA ONLY.

ELECTRICAL INSPECTIONS: The Minnesota Board of Electricity will be inspecting all electrical equipment. The Rice County Agricultural Society Board of Directors supports the policy of providing electrical service in a safe and efficient manner. Any repairs on exhibitor's equipment will be at the exhibitor's cost. Exhibitors with problems must show proof of problem rectified.

BLACKTOP: No stakes allowed in any blacktop without prior permission from Fair Manager. If allowed, vendor is responsible for repairing with black top patch.

GREASE: No grease shall be dumped in any dumpster or trash can, or down any drain on the grounds. A grease dumpster is available next to the white restroom building. All vendors are responsible for disposal of their own grease. **There is a \$1,000.00 FINE FOR DUMPING GREASE DOWN DRAINS OR ON THE GROUNDS.**

SANITATION: Please clean your area before you close at night to be ready for the morning garbage pick-up. We thank you for keeping your area clean and litter free during fair hours.

SECURITY: The Exhibitor accepts full responsibility for all liabilities for damages to persons and/or property arising out of his/her use and/or occupancy of fair property. The Rice County Agricultural Society will not be responsible for any loss by theft, fire, accident or act of God. There will be security people at various places and times throughout the run of the fair until 5a.m. However, they are unable to watch over individual exhibits. It is recommended that exhibits never be left unattended during the hours the event is open to the public. The Rice County Agricultural Society will not be responsible for any item(s) lost, damaged or stolen before, during or after regular fair hours.

FREIGHT DELIVERY: All deliveries should be made before 11 am Tuesday, Wednesday, Friday – Sunday and 10 am on Thursday. Vehicles are not permitted on the midway after 11 am Tuesday, Wednesday, Friday – Sunday nor 10 am on Thursday.

INSURANCE: All Exhibitors must provide a Certificate of Insurance listing the Rice County Agricultural Society as "Additional Insured".

SALES TAX FORMS: Exhibitors are responsible for collection of sales tax. *All Exhibitors must fill out a ST19 – "Operator Certificate of Compliance" form, be sure to fill in your State ID Tax number, and return it with all other contracts and fees.* ST19's are enclosed with your contract.

*****It is the Exhibitor's responsibility to read and comply with the provisions and rules of the Rice County Fair Space Contract and the Exhibitor's Manual. It is also the Exhibitor's responsibility to inform all of their personnel associated with their rental space about the fair rules and regulations. A copy of this manual should be kept in the rented space at all times.***

I have read and agree to the above terms set forth by the Rice County Agricultural Society. _____ Initial