

July 16<sup>th</sup> – 20<sup>th</sup>, 2025

# OUTDOOR EXHIBITOR Application



★ Please return this contract **along with your ST19 and Insurance,** and check payable to **Rice County Fair** to:

**Rice County Fair, P.O. Box 393, Faribault, MN 55021**

**Company Name** (as it will appear in advertising) \_\_\_\_\_

Contact Person(s) \_\_\_\_\_

E-Mail \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Cell Phone: \_\_\_\_\_

LIST **ALL** THE ITEMS YOU WILL SELL: \_\_\_\_\_

Size of Space Needed: \_\_\_\_\_ (Rate varies by size. Check with fair manager)

Electricity Needed: \_\_\_\_\_ **Indicate voltage and amperage requirements**

Space Rental Fee ..... \$ \_\_\_\_\_ (New vendors please contact Fair for costs)

Supply Truck - \$90.00 (With Electricity)..... \$ \_\_\_\_\_

Supply Truck - \$35.00 (No Electricity)..... \$ \_\_\_\_\_

RV Site - \$200.00/space (With Water & Electricity)..... \$ \_\_\_\_\_ **(Limited Spaces)**

Reserved Parking Space (Red Lot) - \$50.00 ..... \$ \_\_\_\_\_ **(Limited Spaces)**

General Week Parking Pass - \$25.00 ..... \$ \_\_\_\_\_

**TOTAL ENCLOSED** ..... \$ \_\_\_\_\_

**To ensure a space ALL COMPLETED CONTRACTS ARE DUE BY June 1, 2025.**

*Late entries may be accepted upon space availability.*

***I have read and agreed to the terms set forth by the Rice County Agricultural Society and understand that it is my responsibility to read the Exhibitor & Concessionaire Manual at [www.ricecountyfair.net](http://www.ricecountyfair.net) \_\_\_\_\_ Initial***



Exhibitor's Signature \_\_\_\_\_ Date \_\_\_\_\_

Rice County Fair Manager \_\_\_\_\_ Date \_\_\_\_\_

**If you have any questions, please call the Fair Office (507) 332-2470.**

OFFICE USE ONLY

Date Received _____	CC/Cash/Check # _____	Date Paid _____	Amount _____	QB _____
Confirmation Email Sent _____	Camping _____	Parking _____	See you at the Fair!	
Received: Insurance _____	Received ST19 _____			

# Terms and Conditions for INDOOR EXHIBITORS

## INDOOR EXHIBITOR HOURS *(Minimum)*

Wednesday . . . . . 11 am – 9:00 pm  
Thursday (Senior Day) . . . . 10 am – 9:00 pm  
Friday (Daycare/Kid Day) . . 10 am – 9:00 pm  
Saturday . . . . . 11 am – 9:00 pm  
Sunday . . . . . 11 am – 7:00 pm

## Set-up Days & Times

Monday, July 14, 2025: 9 am – 5 pm  
Tuesday, July 15, 2025: 9 am – 7 pm

*If Wednesday morning set-up is necessary, please call the office to make arrangements. 507-332-2470*

**Move out / Tear down / Dismantling to Begin 7:15 pm Sunday. ☆ DO NOT START PRIOR TO 7:15 pm**

**☆ The Rice County Fair Manager reserves the right to shut down the fair when needed. ☆**

**CANCELLATION REFUND POLICY:** Should an Exhibitor find they are unable to participate in the event, a cancellation of the contract and request for a refund must be made in writing. All requests must be postmarked no later than June 15, 2025.

**ALL VEHICLES ENTERING GROUNDS MUST HAVE A PARKING PASS OR PAY FOR PARKING DAILY.** Parking passes can be purchased at time of contract signing or at the Fair Office. Exhibitors are responsible for ensuring that their workers' vehicles have a parking pass and that parking passes are properly displayed.

**ALL SUPPLY TRUCKS MUST PARKING IN THEIR DESIGNATED AREA ONLY.**

**ELECTRICAL INSPECTIONS:** The Minnesota Board of Electricity will be inspecting all electrical equipment. The Rice County Agricultural Society Board of Directors supports the policy of providing electrical service in a safe and efficient manner. Any repairs will be at the exhibitor's expense. Exhibitors with problems must show proof of the problem rectified.

For more information go to <http://www.dli.mn.gov/business/electrical-contractors/portable-and-temporary-power>

**BLACKTOP:** No stakes allowed in any blacktop.

**GREASE:** No grease shall be dumped in any dumpster or trash can, or down any drain on the grounds. A grease dumpster is available across from the new restroom building. All vendors are responsible for proper disposal of their grease.

**There is a \$1,000.00 FINE FOR DUMPING GREASE DOWN DRAINS OR ON THE GROUNDS.**

**SANITATION:** Please clean your area before you close at night to be ready for the morning garbage pick-up. We thank you for keeping your area clean and litter free during fair hours.

**SECURITY:** The Exhibitor accepts full responsibility for all liabilities for damages to persons and/or property arising out of his/her use and/or occupancy of fair property. The Rice County Agricultural Society will not be responsible for any loss by theft, fire, accident or act of God. There will be security people at various places and times throughout the run of the fair until 5a.m. However, they are unable to watch over individual exhibits. It is recommended that exhibits never be left unattended during the hours the event is open to the public. The Rice County Agricultural Society will not be responsible for any item(s) lost, damaged or stolen before, during or after regular fair hours.

**FREIGHT DELIVERY:** All deliveries should be made before 10 am Wednesday – Sunday. Vehicles are not permitted on the fairgrounds after 10 am.

**INSURANCE:** All Exhibitors must provide a Certificate of Insurance listing the Rice County Agricultural Society as “Additional Insured”. See the Exhibitor & Concessionaire Manual for details.

**SALES TAX FORMS:** Exhibitors are responsible for collection of sales tax. All Exhibitors must submit a ST19 - “Operator Certificate of Compliance” form, even if you do not sell anything. Be sure State ID Tax number is included.

***\*\*It is the Exhibitor's responsibility to read and comply with the provisions and rules of the Rice County Fair Space Contract and the Exhibitor's Manual. It is also the Exhibitor's responsibility to inform their personnel associated with their rental space about the fair rules and regulations. A copy of this manual should be kept in the rented space at all times.***